

Minutes of the Maeser Water Improvement District Board of Trustees meeting held at 1:00 P.M. on April 14th, 2026 at 1063 North 2500 West, Vernal, Utah.

Present: Chairman: Richard Jolley. Trustees: Nolan Jackson, Kevin VanTassell, GaLynn Oaks. Staff: Dusty McCormick, Branden Lammert, and Cameron Durrant.

Absent: Robert Leake

Prayer: Richard Jolley

Pledge of Allegiance: Cameron Durrant led those in attendance in the pledge of allegiance.

Public Attendees: Craig Nebeker Sunrise Engineering, Talon Mortenson Jones & DeMille engineering

Approval of March 12th 2026 board meeting minutes: Kevin motioned to approve the March 12th board meeting minutes with corrections, clarifying that Branden Lammert was absent and correcting an error in which Richard Jolley was listed as a voter for the approval of bills payed. GaLynn 2nd, Kevin Yea, GaLynn Yea, Nolan Yea, Richard Yea. Motion carried.

Follow up March 12th board meeting minutes:

Painted Hills Well iron removal project: Dusty reported that he, Talon Mortenson, and Bart Jensen had reached out to the Division of Drinking Water. Jones & DeMille will be hosting a zoom meeting with Dusty, Branden, and the DDW on the 28th of April. Dusty will attend the meeting and will review the results from the pilot study. We will need the DDW to approve the work we did and the filters before we can make a purchase, and we can't get a final design on the filter medium until we make a purchase. Dusty and Talon expressed confidence that the DDW will work with us. The other portion of the project will be extending the pump house either towards the road or towards the east.

Purchase of service credit Branden: Dusty discussed the possibility of purchasing service credits for Branden. Branden's original hire date is March 15, 1999, which conflicts with the hire date information recorded by the URS, making it so that Branden has not been credited for approximately 6 months of full-time work. It would cost around \$35,000.00 to \$40,000.00 to purchase those 6 months. The board decided that the best course of action would be to first contact the URS to send a letter showing the total dollar amount needed to correct the error and put the hire date back to March 15, 1999. Nolan motioned to obtain the letter, Kevin 2nd. All in favor.

Voluntary retirement incentive Dusty: Dusty discussed strategy for preparing for his retirement, preparing for his replacement, and savings strategies. Dusty is requesting five years of bridge insurance at \$32,000.00 annual. By retiring, the district will save money. Kevin motioned to table further discussion for the next meeting. Nolan 2nd. All in favor.

Report from Staff:

General Manager Interviews Complete: Kevin and Nolan reported on the interviews with Andrew Dutson, Aimee White, Kevin Hacking, and Cody Peterson. Everyone was asked the same 17 questions. All four candidates had desirable qualities. It is the committee's belief that Andrew Dutson was best suited for the position of general manager. Andrew Dutson will be able to start in two weeks. The other candidates will need to be given a job rejection letter. Nolan motioned to make a job offer to Andrew Dutson. Kevin 2nd. All in favor.

The board recommended paying Andrew Dutson a salary of \$120,000.00.

2025 Audit Underway: Dusty reported that the state auditor, Doug Morrill, has reached out requesting paperwork for the 2025 audit. We are working on completing the audit, which is due by June, though they also offer a 60 day extension.

URS new AUREUS system and updates: Dusty reported that URS has updated to a new system called AUREUS, which is where future payroll reports will be submitted. There have been some reporting issues with the new system rejecting how old payroll reports were submitted, particularly in regards with Robert Leake and Kevin VanTassell, who are post-retirees paid on a quarterly basis, which the new system has trouble with due to it only accepting monthly reports. Cameron and Branden are working with URS to resolve the technical issues.

Installed two water connections: Dusty reported that he and Branden installed two water connections, one on 3250 West and one for a flag lot on Mitch Hacking's property.

Sewer board report:

Board Meeting Report: Nolan reported that the Sewer Board meeting would take place later today.

New Business:

Fraud Risk Assessment: Dusty reported the results on the annual fraud risk assessment. We are at a moderate level of risk, which is right in the middle of the scale of risk. Reducing the current level of risk would require significant changes, such as hiring a CPA or requiring someone in the office to take 40 hours of formal accounting training every year. Kevin motioned to approve submitting the assessment. GaLynn 2nd. All in favor.

Municipal Waste Water Planning Program 2025 Approved: Dusty reported on the state of the Municipal Waste Water Planning Program, which is a questionnaire the district receives each year and must be approved by the board to submit. According to our finding's this year, the district didn't have any sanitary sewer overflows (or SSO's) in 2025. Part of the questionnaire asked what financial policies the district has put in place, specifically whether we have separate funding for water and sewer. We have a general fund for water & sewer. Nolan motioned to approve and submit the assessment. Kevin 2nd. All in favor.

Personnel Policy review and adopt: Dusty reported that an updated version of the MWID Personnel Policy has been distributed to the MWID staff and Corper James for review. The

policy is for general guidelines for employees and is not exhaustive. The board would like more time to review the policy before adopting it. Kevin motioned to table discussion of the Personnel Policy for next meeting. Nolan 2nd. All in favor.

Conservation MWID Grounds: Branden and Dusty discussed with the board how often we should water the lawn of the MWID main facility. It was decided that the facility lawns will be watered once a week.

Closed Session: Nolan motioned to go into closed session. Kevin 2nd. All in favor.

Kevin motioned to go out of closed session. GaLynn 2nd. All in favor.

Review of bills paid: Kevin motioned to accept into the record without exception the bills paid from 03/01/2026 to 03/31/2026. Nolan 2nd. Kevin yea, Nolan yea, Richard yae, GaLynn yea. Motion carried.

Adjourn: Nolan made a motion to adjourn, all in favor.

APPROVED:

Dusty McCormick, Records Officer

Richard K. Jolley, Chairman